

Phase 2 Restart Plan

Douglas Road Elementary

Ministry of Education Priorities

1. Maintain a healthy and safe environment for all students, families and employees.
2. Provide the services needed to support the children of our essential workers (ESWs)
3. Support vulnerable students who may need assistance.
4. Provide continuity of educational opportunities for all students.

Expectations for Stage 2

September 2020

- Maximize in-class learning for all students
- Comprehensive suite of COVID-19 safety measures being implemented to help protect students and staff
- Follow health and safety guidelines as outlined by the Provincial Health Office, Fraser Health Authority, BC Centre for Disease Control, Worksafe BC and the Ministry of Education
- Students will be placed into learning groups

HEALTH & SAFETY



 <p>Daily self-health assessments for all students and staff</p>	 <p>No school-wide assemblies or other large gatherings</p>
 <p>Limited and restricted access to schools for anyone but staff and students</p>	 <p>Outdoor learning is encouraged</p>
 <p>Enhanced cleaning and disinfecting protocols</p>	 <p>Active promotion of regular hand-washing</p>
 <p>Staggered start and dismissal times, as well as staggered lunch and breaks</p>	 <p>No use of lockers</p>
 <p>Controlled traffic flow to reduce interactions</p>	 <p>Students keep coats and backpacks on their chairs</p>
 <p>Reminders to reduce physical contact and maximize physical distancing</p>	 <p>Open windows when possible</p>
 <p>Size of learning groups are often well below the allowable maximum</p>	 <p>Students or staff with illness symptoms must stay home</p>
 <p>Masks are required for staff and students (Grades 6-12) in high traffic areas such as hallways or when outside learning groups</p>	 <p>If a student becomes sick while at school, they will be separated from others until they can get home</p>

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August 2020

Elementary Restart Plan

Kindergarten to Gr. 7

1. Restart plan applies to all elementary schools.
2. Students attend full days, Monday through Friday, and will have staggered start and dismissal times, as well as staggered recess and lunch breaks.
3. Students organized into classrooms, which will be their primary learning environment and will receive instruction from their classroom teacher.
4. Students will continue to engage in a rich learning environment that will include Indigenous Education, Music, library services, support for English Language learners, as well as Learning Support Services.

Elementary Restart Plan Kindergarten to Gr. 7

Students will be organized into learning groups of 60 students or less and staff who can interact more regularly (ex. Recess, lunch, learning activities).

- A learning group could be made of:
 - A single class of students and staff
 - Multiple classes created with 'like grades'.
 - Learning groups will be determined at the school level by administration and teachers.

Students will be placed with their learning groups before they attend on September 10th and before Kindergarten students attend beginning the week of September 14th. This information will be sent to families directly from their school.

1. All students will have a Microsoft Office account and will be placed within a Microsoft Office Team assigned to their classroom teacher.
2. Model easily adapted to changes in pandemic stages.

What is a Learning Group?

- A group of students and staff who remain together and who primarily interact with each other. Learning groups will be 60 staff and students or less in elementary or 120 students and staff or less in secondary.
- Minimized physical contact is encouraged, but a two-metre physical distance does not need to be maintained within the group.
- Students from multiple learning groups may be required to come together for small group instruction. Physical distance among students will be expected in this case.
- Staff outside the learning group must practice physical distancing when interacting with that learning group. (eg. Teacher Librarians, Music Teachers, ELL Teachers, etc.)
- Best efforts will be made to minimize the number of adults interacting with each learning group.

Why Use Learning Groups?

Learning groups provide a range of benefits for students including:

- Learning – allow full-time attendance in school
- Social – increase peer interaction, avoid isolation
- Emotional – increase peer support and connection
- Psychological – decrease mental health impacts

Learning groups also:

- Further reduce the number of interactions between students and staff
- Help with contact tracing and limit interruptions to learning if a case of COVID-19 is confirmed in a learning group

Supporting Students with Special Needs

- Full time in-class instruction will be available.
- Learning groups will reflect the principles of equity and inclusion.
- Competency Based IEPs will continue to be developed and assessed, and students will receive supports and services outlined in their IEP.
- Strategies used to provide the supports and services may need to be adjusted dependent on the learning environment and on the needs of the student and their families.
- School staff will connect with families of students who need additional support transitioning the week of September 8th, 2020.

Health and Safety Supports for Students with Special Needs

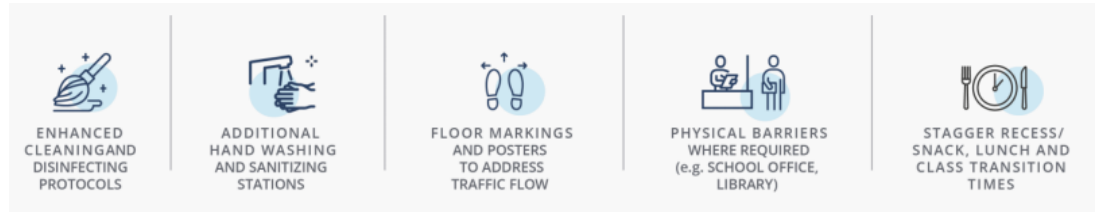
- Students will continue to have access to their on-going health and safety supports that are part of their student plans (i.e. behaviour support, personal care, safety, and medical care plans).
- The strategies to provide supports may need to be adjusted dependent on the learning environment. These plans are reviewed on a regular basis.
- Students will be prompted and guided to follow the health and safety protocols as outlined in the Burnaby School District's Health and Safety Plan.

Return to School Guidelines

For students who have selected a different option, other than in-person instruction:

- In order to maintain a stable learning environment for students in school and those learning at home, students not returning to school in September will be provided an opportunity to transition back to a school setting in mid-November or mid-March during this school year.
- Best efforts will be made to return students to their home school or program of choice.
- If there is no space in their home school or program of choice, students will be diverted to another school for the remainder of this school year.
- If a student is diverted to another school, they will be able to return to their home school or program or choice in September 2021.
- *Families will be asked to complete a declaration of intent by 3:00 pm on September 1st indicating their plans for this fall.*

Health and Safety Measures at Douglas Road



- Safety Orientation meetings for staff and students
- Staggered recess and lunch
- Full time custodian with a high touch cleaning schedule determined by staff and student schedules
- Mask to be worn by grade 6/7 students when outside of learning groups
- Teachers to wear mask when not in learning groups – and in all common areas
- Physical distancing of 2 metres for students and staff not in a learning group
- Limited staff interactions with students not in their learning groups
- Limited sharing of materials

Sample Schedule*

Entering and Exiting The Building					
Division	Start Time	Line Up	Entry Point/	Hand washing location	Exit Point
1	9:20	In front of Daycare	Entrance by Daycare	In Class	Side Door Front
2	9:20	To the Left of Entrance	Entrance by Daycare	In Class	Side Door Front
3	9:20	To the Left of Entrance	Entrance by Daycare	Universal Washroom	Front Door
4	9:20	Cover Area	Gym Door 1	In Class	Back Door
5	9:20	Cover Area	Gym Door 1	In class	Front Door
6	9:20	Cover Area	Gym Door 2	In Class	Front Door
7	9:00	By Class	Class Door	In Class	Class Door
8	9:00	In front of Class	Class Door	In Class	Class Door
9	9:00	To the left of class	Class Door	In Class	Class Door
10	9:00	By Primary Entrance – Front of school	Side Door Front	Classroom	Side Door Front
11	9:00	Cover Area	Gym Door 2	In Class	Gym Door
12	9:00	Cover Area	Gym Door 3	In Class	Gym Door

* Finished schedule details will be provided to families once finalized

Scheduled Recess Breaks/Designated PLAY Recess Areas & Outdoor LEARNING Spaces

3 WEEK ROTATION – WEEK ONE

Rm #	Teacher Name	Recess #1 – 10:15-10:30 #2 – 10:35-10:50	Designated Recess/Lunch PLAY AREAS Area A – Front of School and North Side Area B – Under Cover Area, basketball court and ½ of back area Area C -Upper Field, Playground and Basketball Court LUNCH: Intermediate Learning Groups will be outside from 11:30-11:55 wash hands then eat from 12-12:18 Primary Learning Groups: eat lunch from 11:30-11:55 then go outside to play until 12:18	Designated Outdoor LEARNING Spaces
1		10:15 – 10:30	Area A	
2		10:15 – 10:30	Area A	
3		10:15 – 10:30	Area B	
4		10:15 – 10:30	Area B	
5		10:15-10:30	Area C	
6		10:15 – 10:30	Area C	
9		10:35 – 10:50	Area A	
10		10:35 – 10:50	Area A	
11		10:35 – 10:50	Area B	
12		10:35 – 10:50	Area B	
13		10:35 – 10:50	Area C	
15		10:35 – 10:50	Area C	

*** Isolation Room is Room ____

<p>Sept 7</p> <p>Labour day – school not in session</p>	<p>8</p> <p>Welcome back! Staff orientation and school planning day</p>	<p>9</p> <p>School planning day</p> <ul style="list-style-type: none"> School orgs due to the board office <p><i>Learning groups and/or class assignments to be communicated to families by the end of the day</i></p>	<p>10</p> <p>Student Orientation – Day 1 9:00 -10:00am (Grades 1-3) 10:15 -11:15am (Grades 4-5) 1:00 – 2:00pm (Grades 6-7)</p> <p>Kindergarten student do not attend *Kindergarten Gradual Entry information due to families. Where applicable, virtual or outdoor Welcome to Our School Orientations</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>11</p> <p>Student Orientation – Day 2 9:00 -10:00am (Grades 1-3) 10:15 -11:15am (Grades 4-5) 1:00 – 2:00pm (Grades 6-7)</p> <p>Kindergarten student do not attend Where applicable, virtual or outdoor Welcome to Our School Orientations</p> <p>Virtual Kindergarten Welcoming Conversations</p>
<p>14</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry may begin on Monday or Tuesday</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>15</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>16</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>17</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>18</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>
<p>21</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>22</p> <p>All students attend 9:00 -3:00pm (Grades 1-7) Kindergarten Gradual Entry</p> <p>Virtual Kindergarten Welcoming Conversations</p>	<p>23</p> <p>All students attend 9:00 -3:00pm (Grades K-7)</p> <p>*Kindergarten students attend full time</p>	<p>24</p> <p>All students attend 9:00 -3:00pm (Grades K-7)</p>	<p>25</p> <p>All students attend 9:00 -3:00pm (Grades K-7)</p>

Confident

Helpful

Caring

Friendly

Joyful

Enthusiastic

Kind

Creative

Determined

Orderly

Understanding

Reliable

Patient

Dedicated

Gentle

Compassionate

Integrity

Friendly

Friendly

Friendly

Friendly