

# Agenda

## Douglas Road Elementary PAC Meeting

2026 April 14 / 6:30 PM / ONLINE ONLY

6:30 – 7:30 p.m.

### Attendees

Nadia Volpe - Principal

Abby Pond - Chairperson / Munch-A-Lunch & Events Coordinator / Social Media Support / Bottle Recycling Assistant

Nicole Sprauer - Chairperson / Bottle Recycling Assistant

Jenny Wong - Vice Chair / Treasurer

Rachel Burch – Secretary / Social Media Support

Christina Yee - Munch-A-Lunch & Events Coordinator

### Absent

Bee Yiu - Head Teacher

Nicole Jappy - Vice Chair

CJ Liu - DPAC Representative

Join the meeting now:

<https://teams.microsoft.com/meet/28186896236782?p=gXYYOHCft07blihXsg>

## Agenda

### Land Acknowledgements

We would like to acknowledge the land on which we live, work, and play is the unceded territory of the Coast Salish peoples, including the territories of the x<sup>w</sup>məθkwəy' əm (Musqueam),

Skwxwú7mesh (Squamish), and S<sub>ə</sub>l'wətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

### Principal's Update - Nadia Volpe

- The school received two new student carpets with the firebird logo
  - They look very nice and fancy
  - Students have commented positively on them
- This week will be the intermediate's first track meet
- Early dismissal next week (Wednesday, April 22) for student-led conferences
- Pro-D day coming up on Monday, April 27
- On Wednesday, April; 29, the RCMP are coming in to do a bike safety presentation (e-scooters, etc.) for the intermediates

- The district is currently finalizing the 3 year calendar and it will be shared soon
  - An additional 3 minutes are being added into the school days, starting in Sept.
  - Most likely this won't affect parents; drop off and pick up times will most likely stay the same, while the 3 minutes will be adjusted around the lunch period
- We will be going back up to 12 divisions next year based off preliminary student enrollment numbers
- May 7 is National Child and Youth Mental Health Day
  - There is a free session you can attend
- On May 6 there will be an all day track meet
- On May 19-21, there will be 3 days of free lacrosse lessons
- May 29 is the Walk-A-Thon
- June 12 is Sports Day
- Thursday, June 18 is the school-wide field trip to Edmonds Park
  - Picnic areas 1 and 2 and grass area 3 are reserved for us
  - Someone needs to claim picnic site

#### **Updates from PAC:**

- Year end event - Booked for June 18th at Edmonds
  - See Principal's Update
- School-Wide Field Trip to Harwood Park (Sept.) - What needs to be prepped for this?
  - Nadia will set up and organize this
- Zootopia Movie Night - Total?
  - Used the new popcorn machine - was great, are still learning ratios
  - Less attendance, but still was a great time and people enjoyed the event/space
  - \$600+ total sales, minus supplies purchased
  - Total profit = \$240.32
- April 22nd Earth Day Treat Sale at 1:45pm-3:00pm and Student-led Conferences?
  - Do a treat sale on this day for those waiting or coming/going from student-led conferences?
    - What time is early dismissal at - 1:00 or 1:45pm?
      - Nadia will check and confirm
    - Do something different to tie-in for Earth Day?
      - Kids bring their own cup for popcorn?
      - Families bring recyclables?
      - PAC will think on this further
  - Signing up for student-led conferences time
    - A notice should go out by end of the week
- Walkathon & Treat Sale
  - Flyers need to be sent April 16 by Eliza
  - Languages for translation of poster
    - Do we want to do this, and if so, which languages would we represent?
      - Mandarin, Cantonese, Arabic, and Farsi
        - But we don't want anyone to feel like their language is being left out

- Could just put a little blurb in different languages that say “Please translate”
        - Jenny sent a pic that was used before for this and can be put on the information sheet
    - Sundae bar for the class that raises the most money again
      - Give out freezies afterward too? Have a treat sale?
        - It was decided that PAC would give out some kind of treat (TBD - maybe a freezie and/or juice) and skip the treat sale
          - We’ll save a bigger treat sale for Sports Day
- Playground updates - next steps?
  - The Walk-A-Thon poster currently states that we’re raising money for new playground equipment; Do we want to include a breakdown of how much we’re trying to raise/have already raised?
    - PAC thought it would be better to work toward something more concrete at the end of the year or beginning of next year, and keep it a bit vague for now until we have more details
  - Talked about supplier companies who could come in and help guide us in this process:
    - Habitat (Abby/Nadia)
    - Greenroots Playground Equipment (Nicole)
    - Blue Imp (Nadia)
    - And others that we could look into
  - PAC will narrow down options for a company by our next PAC meeting and decide who to go with, so that company can attend our AGM
- When is the next DPAC?
  - CJ is absent, so not sure, but there is usually an email about it
- Recycling/Trash Pickup - Update
  - No update
- Garden/Other Projects (i.e. emergency bins and rubberizing garden section) - Update
  - The grant was received, but no update on it so far
  - We have gotten a scan under the ground completed, and there is water piping under the garden project section
    - The school will look into bringing in a company to see if we have the space to put in the type of seating originally discussed; depending on their findings, we might have to look into seating that does not have to be secured into the ground, like picnic bench-style seating
    - We can go ahead and move forward on putting a work order in for the grass to be ripped up and gravel to be brought in
    - Due to some water running along the perimeter and the water main/pipe that goes through the center of that area, the rubberized ground would make accessing these difficult and is therefore not a viable option
    - Walk around and look at it with the seating company on Friday

### **Additional Discussions:**

- Welcome to K (June 9)
  - Our AGM should be after this event, in case parents want to join PAC
  - Discussed the idea of incorporating a tour for parents to show them areas and other protocol (like the sign-in/sign-out at the office, the doors, etc.)
- For the end of year school field trip, should we have plastic wristbands that show the students go to Douglas Road Elementary?
  - Jenny might have a whole bunch that can be donated
- Walk-around for PAC to look at accessibility
  - This is to look into the accessibility of parking lots, entries, doors, etc.
    - Nadia has a big checklist that we can look at; needs to be sent in by the end of the year
  - We can't get a lift at our school
- Security with doors
  - There was some concern brought up regarding making sure the outer doors are locked at a certain time, so that people can't come and go without the office knowing (since the office is offset from the entrances)
    - There is a button that when activated, all outside doors lock
      - However, because this is an older building, several of the doors have the ability to be pushed open regardless and an open lip formed, leaving the doors accessible.
        - This was looked into once before and would be very expensive to change
        - Discussed the idea of trying a sign first, letting people know which door to use or to make sure door is closed, and seeing if that made sure the doors stayed closed properly

### **Upcoming Dates:**

- **Earth Day Treat Sale** - April 22, 2026
- **Walk-A-Thon** - May 29, 2026
- **Welcome to K** - June 9, 2026
- **Sports Day** - June 12, 2026
- **School-Wide Field Trip** - June 18, 2026
- **Year End Assembly** - June 23, 2026
- **Leaving Ceremony** - June 24, 2026